

# Workforce Development Opportunities Directory



Mural on Martin Luther King Jr. Blvd. by Prof. Joel Varland and his SCAD mural class. Photograph by Michelle Cornejo.

April 2009

Savannah, Georgia

Courtesy of



Workforce Action Team

With the support of



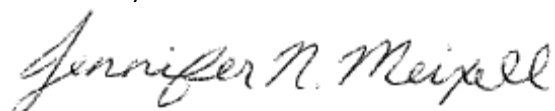
Dear Directory Consumer:

This directory was developed by the Step Up Savannah, Inc. Workforce Action Team with the assistance of the local workforce development providers and support agencies listed herein. The purpose of the directory is to inform local social service providers as well as interested individuals of the workforce development opportunities and supportive services available in Savannah, Georgia. Workforce development services are wide-ranging. The next page provides a definition of some of the most common workforce development services listed in this directory.

Members of the Workforce Action Team recognize that there may be additional organizations and programs in Savannah that are not listed in this directory. Those organizations or programs that wish to be included in this directory may contact Suzanne Donovan at Step Up Savannah via e-mail at: [sdonovan@stepupsavannah.org](mailto:sdonovan@stepupsavannah.org). The Workforce Action Team plans to update this directory annually. A copy of this directory is posted to the Step Up Savannah website at: [www.stepupsavannah.org](http://www.stepupsavannah.org). The United Way of the Coastal Empire's 2-1-1, [www.uwce.org](http://www.uwce.org), is another source of information regarding workforce development services and programs in the community.

On behalf of the team, we welcome your suggestions for improvement and we hope that you find this information useful.

Sincerely,



Jennifer Meixell  
Co-Champion, Workforce Action Team  
Community Planning & Development  
City of Savannah



Dr. Sametria McFall  
Co-Champion, Workforce Action Team  
Department of Continuing Education  
Savannah State University

*Active Member Organizations:*

America's Second Harvest of Coastal Georgia • City of Savannah • Georgia Department of Labor • GET Skills • Goodwill Industries • Housing Authority of Savannah • Savannah Baptist Center • St. Joseph's/Candler Hospital & St. Mary's Community Center • Savannah-Chatham County Public School System • Savannah State University • Savannah Technical College • Social Apostolate of Savannah • Step Up Savannah, Inc. and Construction Apprentice Program • Union Mission, Inc. • United Way of the Coastal Empire

## **Workforce Development Service Definitions**

GED Preparation Assistance – the provider offers on-site GED preparation tutorials or classes that assist students that wish to take their GED exam.

Job Placement – the provider regularly contacts local employers to learn about available jobs and works with job seekers to connect them with these employment opportunities.

Job Readiness – the provider provides job seekers with resources that help them conduct job searches, write resumes and practice their interviewing skills.

Employability/Life Skills – the provider teaches job seekers to better understand the types of attitudes, skills, ethics, and behaviors employers expect from employees.

Job Training – the provider:

- a.) trains people for jobs so that they have the knowledge and skills to be successful in a particular career field
- b.) helps people learn office and computer skills
- c.) works closely with area businesses to understand what type of jobs they have, and then tailors the training curricula to meet the requirements of those positions.

Literacy/Adult Basic Education – the provider:

- a.) helps people learn to read and write at a level adequate for communication in the 21<sup>st</sup> century (“functional literacy”)
- b.) provides instructional services to adults whose academic skills are below the 12th grade level. Services help these adults to improve their basic skills, learn English for Speakers of Other Languages (ESOL), and learn together with their children.

Employment Retention/Career Development – the provider provides career/job counseling services and employer support services to adult workers so that they may continue to advance their employment skills and receive job retention supports.

Employment Support Services – the provider provides services that an individual needs to complete a training program or to start or keep a job (i.e., assistance obtaining birth certificates, work clothes, transportation assistance, etc.)

# Table of Contents

<u>Organization/Program</u>	<u>Page Number</u>
America's Second Harvest – Community Kitchen Culinary Arts Program	1
A Working Woman In Need, Inc.	2
Chatham County Department Family and Children Services – Food Stamp Program	3
Coastal Center for Developmental Services	4
Construction Apprentice Program	5
Eastside Concerned Citizens, Inc.	6
Experience Works – Senior Community Service Employment Program	7
Georgia Department of Labor – Savannah Career Center	8
Georgia Department of Labor – Vocational Rehabilitation (VR) Program	9
Goodwill Industries of the Coastal Empire – Workforce Development Program	10
Housing Authority of Savannah – Neighborhood Resource Center	11
Royce Learning Center – Adult & Community Education	12
Savannah Baptist Center – Christian Women Job Corp	13
Savannah Impact Program – WIA Youth Program Services	14
Savannah Technical College	15
Savannah Technical College – Georgia Work Ready Initiative	16
Social Apostolate – Employment Support Services	17
St. Mary's Community Center	18
Telamon Corporation	19
Union Mission Inc. – Employment & Training Center (ETC)	20
Wesley Community Centers of Savannah, Inc. – Wesley's Women Center	21
Appendix A – Service Reference Table	A
Appendix B – Service Provider Map	B



## America's Second Harvest – Community Kitchen Culinary Arts Program

**Description:** The Community Kitchen program provides culinary job training to low-income adults to prepare them for careers in the food services industry. As part of their training, students also develop valuable professional and life skills including interviewing skills, supervising techniques and conflict management. The program entails 18 weeks of Culinary Arts Training, ServSafe Certification (food service safety), and Life Skills Instruction, including job readiness, resume writing, conflict management, communications skills, negotiation skills, reproductive and physical health, stress management, college preparation, home ownership, and financial literacy. As the students work toward self-sufficiency and earning a GED, they serve the community by preparing thousands of nutritious meals for our 28 Kids Café's each day.

**Eligibility Criteria:** Low income

Service Type	Partner Service Provider	Days	Hours
Job Training (Culinary Arts)	Savannah Technical College	Monday thru Friday (Life skills and job readiness one day per week)	8:30 a.m. to 12:00 noon
Employability/Life Skills			
Job Readiness			
GED Preparation Assistance	Savannah Technical College	Monday thru Thursday	Afternoons or evenings

*Note: Services not offered separately, but together as part of the Community Kitchen Culinary Arts Program. Job training, life skills, job readiness offered at 3609 Hopkins Street.*

**Program Length:** 18 weeks (approx. 4 ½ months); program offered many times each year

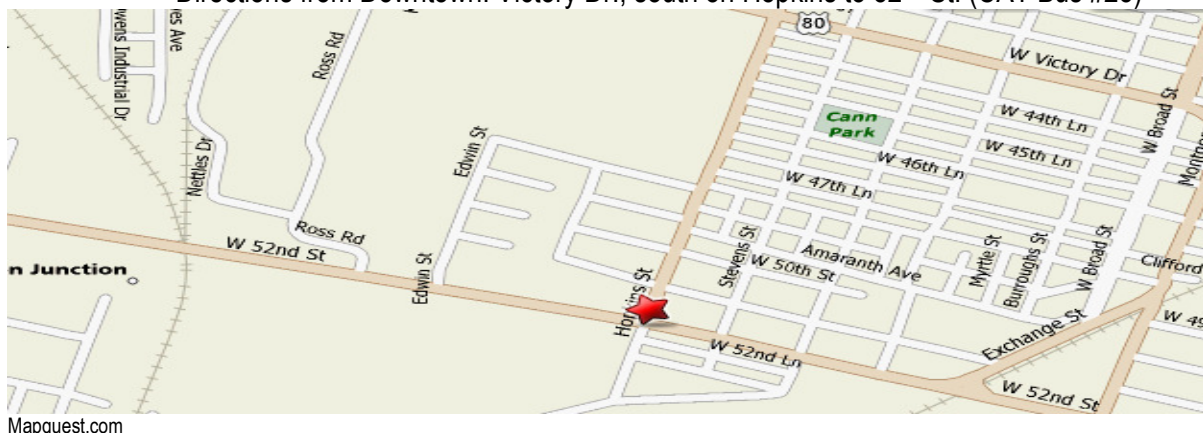
**Cost to Participant:** No cost

**Benefits or Supports:** Transportation & child care assistance, free course material, uniform, and stipend

**Web site:** <http://www.helpendhunger.org>

**For more information, contact:** Iris Holmes McCraw  
Tel: 912.236.6750 ext. 20  
E-mail: [imccraw@helpendhunger.org](mailto:imccraw@helpendhunger.org)

**Location:** 3609 Hopkins Street, Savannah, GA 31405  
Directions from Downtown: Victory Dr., south on Hopkins to 52<sup>nd</sup> St. (CAT Bus #25)



Mapquest.com

## A Working Woman In Need (AWWIN)

**Description:** AWWIN Professional Development (APD) provides an introduction to basic computing, typing, software skills training, job readiness training, and job retention. The classes include resume writing and critique, practice interviews, dressing for success, math, language arts, reading, vocabulary building and more.

**Eligibility Criteria:** Women seeking to develop their professional skills to find employment or further employment

<b><i>Service Type</i></b>	<b><i>Partner Service Provider</i></b>	<b><i>Days</i></b>	<b><i>Hours</i></b>
Job Training: Computer Skills Training	Please call for more information and program application.		
Job Readiness			
Job Retention/Career Development			
<i>Note: Services not offered separately, but together as part of the APD Program.</i>			

**Program Length:** 15 weeks or 30 weeks, depending on the class dates/times

**Cost to Participant:** No cost

**Benefits or Supports:** Limited assistance available for emergency housing, utilities, food, and transportation

**Web site:** <http://awwininc2.org>

**For more information, contact:** Sarahlyn Argrow  
Tel: 912.659.0241  
E-mail: [info@awwininc2.org](mailto:info@awwininc2.org)



## Chatham County Department Family and Children Services – Food Stamp Employment & Training Program

**Description:** The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 and the Balanced Budget Act of 1997 are the legislative authorities for the Food Stamp Employment and Training Program. The Division of Family and Children Services housed within the Department of Human Resources (DHR) is responsible for implementation and ongoing program operations. Services are provided through a case management system that responds to identified customer needs and coordinates needed services with various programs and agencies.

**Eligibility Criteria:** The work registration status of each applicant and recipient is determined during the eligibility process. Able-bodied adults without dependents (ABAWD) who are receiving food stamps are required to participate in the Employment and Training program at this time.

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Work Experience	Christian Revival Center, America's Second Harvest, Savannah Baptist Church, Savannah Association for the Blind, Union Mission	Monday – Friday	9:00 a.m. – 5:00 p.m.
Education or short-term training activities	Savannah Technical College	Monday – Friday	9:00 a.m. – 5:00 p.m.

**Program Length:** Varies

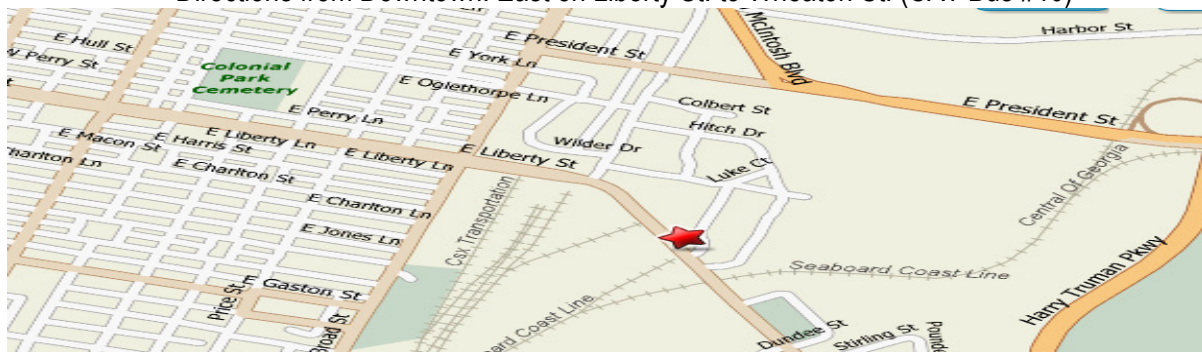
**Cost to Participant:** No cost

**Benefits or Supports:** Transportation assistance, incidentals for work experience activities, tuition for some short-term training programs, and incidental expenses for education or training activities.

**Web site:** [www.dfcs.dhr.georgia.gov](http://www.dfcs.dhr.georgia.gov) or [www.compass.ga.gov](http://www.compass.ga.gov)

**For more information, contact:** Sandra M. Brown, OFI Administrator  
Tel: 912.651.2709  
E-mail: [smbrown2@dhr.state.ga.us](mailto:smbrown2@dhr.state.ga.us)

**Location:** 761 Wheaton Street, Savannah, GA 31401  
Directions from Downtown: East on Liberty St. to Wheaton St. (CAT Bus #10)



Mapquest.com



## Coastal Center for Developmental Services, Inc. – Quantum, Inc.

**Description:** CCDS provides training and employment related services to adults with developmental disabilities through a day habilitation program, community employment services, support to the individuals and families through case management, and supported employment through three commercial businesses at Quantum, Inc. The three businesses include Quantum Printing for silk screen and heat-stamp needs, Quantum Catering for meetings, receptions and institutional meal preparation, and Quantum Assembly for packaging, and bulk mailing jobs, which also includes wiring and small parts assembly.

**Eligibility Criteria:** Age 18 or older with a developmental disability. Must be referred by Georgia Department of Labor Vocational Rehabilitation or Region 5 Division of Mental Health, Developmental Disabilities and Addictive Diseases (MHDDAD).

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Day Habilitation		Monday thru Friday	8:00 a.m. to 5:00 p.m.
Community Employment			
Work Experience: Quantum Assembly			
Work Experience: Quantum Printing			
Work Experience: Quantum Catering			8:00 a.m. to 4:00 p.m.

**Program Length:** Year-round, until services are no longer desired or applicable

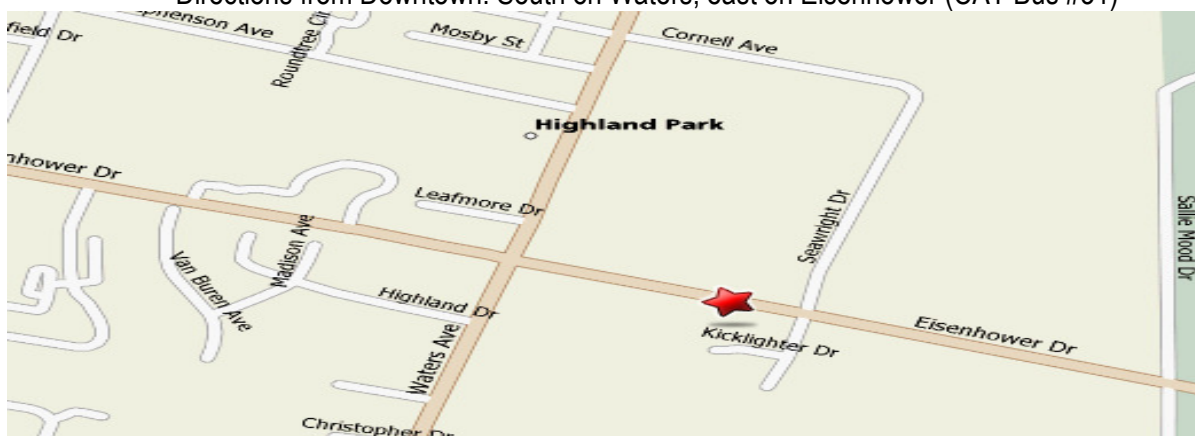
**Cost to Participant:** No cost

**Benefits or Supports:** Support offered to individual and family

**Web site:** [www.ccds-sav.org](http://www.ccds-sav.org) and [www.quantuminc.biz](http://www.quantuminc.biz)

**For more information, contact:** Lauri Dworzak, CCDS Case Management Supervisor  
Tel: 912.644.7500  
E-mail: [ldworzak@ccds-sav.org](mailto:ldworzak@ccds-sav.org)

**Location:** 1249 Eisenhower Drive, Savannah, GA 31406  
Directions from Downtown: South on Waters, east on Eisenhower (CAT Bus #31)



Mapquest.com

## Construction Apprentice Program of Chatham County

**Description:** The Construction Apprentice Program (CAP) is a collaboration of Chatham County, Savannah Technical College, and Step Up Savannah. This is a free 26 week training program open to men and women who have an interest in learning construction skills that lead to career level jobs in the construction industry. Upon successful completion, participants will receive a technical certificate of credit in Concrete Forming from Savannah Technical College.

**Eligibility Criteria:** Highly motivated adults who have a genuine interest in construction

Service Type	Partner Service Provider	Days	Hours
Life Skills/Work Ethics		Monday thru Thursday	May vary
Job Readiness			
Job Training: Concrete Forming with a concentration in carpentry	Savannah Technical College		
Note: Services <u>not</u> offered separately, but together as part of the Construction Apprentice Program. Job training is located at Savannah Technical College. Locations of other services are subject to change. Proper notice is given to participants.			

**Program Length:** 26 weeks, offered twice per year

**Cost to Participant:** No cost to participant if they qualify for the HOPE grant, which covers college fees and books

**Benefits or Supports:** Transportation assistance offered to those who qualify

**Web site:** [www.stepupsavannah.org](http://www.stepupsavannah.org)

**For more information, contact:**

Tara H. Sinclair, Program Manager

Tel: 912.604.9574

E-mail: [tsinclair@stepupsavannah.org](mailto:tsinclair@stepupsavannah.org)

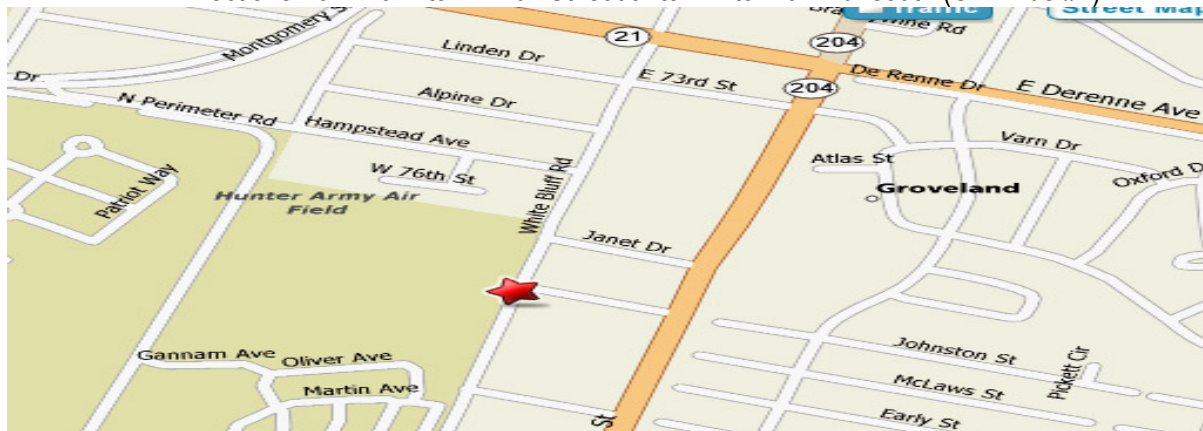
Zelonia Williams, Program Coordinator

Tel: 912.596.1420

E-mail: [zwilliams@stepupsavannah.org](mailto:zwilliams@stepupsavannah.org)

**Location:** 5717 White Bluff Road, Savannah, GA 31405

Directions from Downtown: Bull St. south to White Bluff Rd. south (CAT Bus #4)



Mapquest.com

## Eastside Concerned Citizens, Inc.

**Description:** Eastside Concerned Citizens, Inc. provides activities and programs for youth and adults by linking with other community-based organizations with similar goals. ECCI pursues public and private funding to enhance the quality of life for all.

**Eligibility Criteria:** All residents of Chatham County

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Employment Assistance	Department of Labor*, ECCI volunteers	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesdays	1:00 p.m. – 3:00 p.m. <b>By appointment only</b>
Youth Pre-Employment Assistance & Training	Project Tomorrow, Inc. Youth Development Program	Weekdays during summer months; 2 <sup>nd</sup> & 4 <sup>th</sup> Saturdays	Call for information
Job Training – Certified Nurse Assistant	Savannah Technical College, Somesso Consulting	Monday, Tuesday, Thursday	11:30 a.m. – 3:00 p.m.

Note: Certified Nurse Assistant Program located off-site. \*DOL is not providing services at this site until further notice.

**Program Length:** Varies

**Cost to Participant:** No cost

**Benefits or Supports:** Bus tickets, stipends, health care services, utility and food assistance, GED exam fees, homebuyers education classes available to those who qualify

**Web site:** [www.ecci.org.in](http://www.ecci.org.in)

**For more information, contact:** Freddie Patrick, Executive Director  
Tel: 912.232.5459  
E-mail: [fbpman@comcast.net](mailto:fbpman@comcast.net)

Cynthia Kennedy, BOD President  
Tel: 912.306.7606  
E-mail: [a31tenmsk@comcast.net](mailto:a31tenmsk@comcast.net)

**Location:** 909 East Bolton Street, Savannah, GA 31401 (W.W. Law Community Center)  
Directions from Downtown: South on E. Broad St, east on E. Bolton (CAT Bus #28)



Mapquest.com

## Experience Works – Senior Community Service Employment Program

**Description:** Experience Works' mission is to improve the lives of older people through employment, community service and training. Using community service as a path to employment, Experience Works helps older people who are low-income or at-risk while assisting employers in taking advantage of the talents and work ethics of older workers.

**Eligibility Criteria:** Age 55 or older, unemployed, income within 125% of poverty guidelines.

<b><i>Service Type</i></b>	<b><i>Partner Service Provider</i></b>	<b><i>Days</i></b>	<b><i>Hours</i></b>
Job Placement		Monday – Friday	9:00 a.m. – 3:00 p.m.
Job Training			
Job Readiness Planning			
On-the-job training (OJT)	Partner Employer	Varies	Varies
Employment Retention			
Computer Skills Training			
<i>Note: Services/program components are based on an Individual Employment Plan.</i>			

**Program Length:** Program is offered throughout the year

**Cost to Participant:** No cost

**Benefits or Supports:** Supportive services are available if service is necessary to obtain/retain employment

**Web site:** [www.experienceworks.org](http://www.experienceworks.org)

**For more information, contact:**

Ann King, Business & Community Liaison

Tel: 912.756.7708

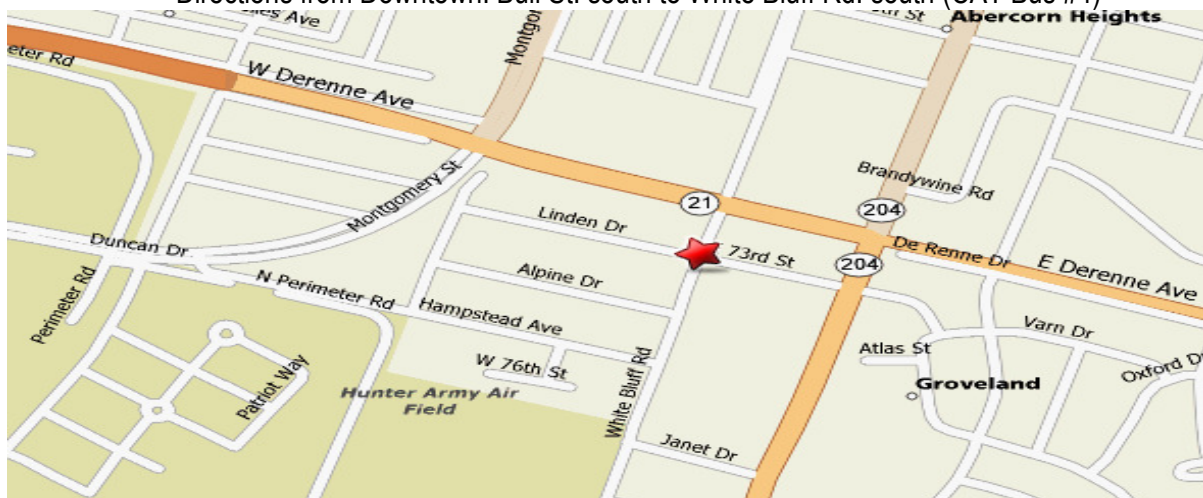
E-mail: [ann\\_king@experienceworks.org](mailto:ann_king@experienceworks.org)

Verna Knight, Coordinator

Tel: 912.356.2773

E-mail: [verna\\_knight@experienceworks.org](mailto:verna_knight@experienceworks.org)

**Location:** Savannah Career Center, 5520 White Bluff Rd., Savannah, GA 31405  
Directions from Downtown: Bull St. south to White Bluff Rd. south (CAT Bus #4)



Mapquest.com



## Georgia Department of Labor – Savannah Career Center

**Description:** The Georgia Department of Labor works with public and private partners in building a world-class workforce system that contributes to Georgia's economic prosperity. This is accomplished by creating opportunities and providing services that:

1. Assist individuals to attain their work goals and increase self-sufficiency through employment, training, comprehensive rehabilitation, and support services.
2. Assist employers to meet their business needs through employee recruitment and selection services, workforce information, and technical support.

**Eligibility Criteria:** All Georgians

Service Type	Partner Service Provider	Days	Hours
Job Placement	Employment Marketing Representatives, Re-Employment Unit, Employment Service, Experience Works, Vocational Rehab, Jobs for Georgia Graduates, Georgia Works, Good Works, Step Up Savannah, Savannah Impact, The Offender Parolee Probationer State Training Employment Program (TOPPSTEP)	Monday – Friday	7:30 a.m. – 5:00 p.m.
Job Readiness		Monday – Friday	7:30 a.m. – 5:00 p.m.
Employment Retention/Career Development		Monday – Friday	7:30 a.m. – 5:00 p.m.
Employability/Life Skills	Experience Works, Vocational Rehab, Jobs for Georgia Graduates, Georgia Works, Good Works, Step Up Savannah, Savannah Impact, TOPPSTEP	Monday – Friday	7:30 a.m. – 5:00 p.m.
Job Training	Experience Works, Vocational Rehab, Jobs for Georgia Graduates, Georgia Works, Good Works	Monday – Friday	7:30 a.m. – 5:00 p.m.

*Note: Certain services may be offered at sites other than the Savannah Career Center.*

**Program Length:** Varies

**Cost to Participant:** No cost

**Benefits or Supports:** Experience Works, Jobs for Georgia Graduates, and Georgia Works programs offer minimal stipends. Individual Training Accounts (ITAs) available through Workforce Investment Act funds.

**Web site:** [www.dol.state.ga.us](http://www.dol.state.ga.us)

**For more information, contact:**

Larry Vaughn, Manager

Tel: 912.356.2773

E-mail: [Larry.Vaughn@dol.state.ga.us](mailto:Larry.Vaughn@dol.state.ga.us)

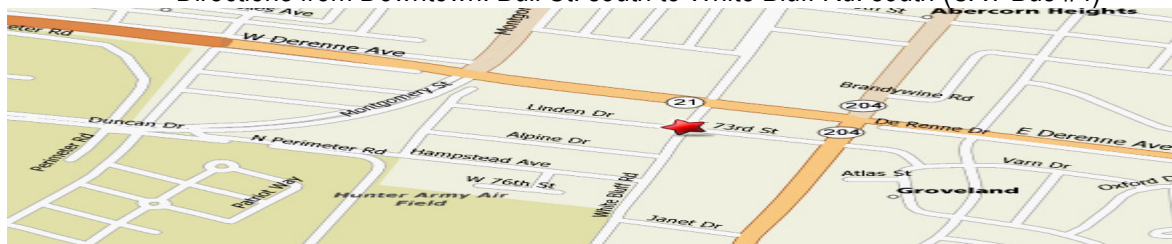
Regi Alston, Asst. Manager

Tel: 912.356.2773

E-mail: [Regi.Alston@dol.state.ga.us](mailto:Regi.Alston@dol.state.ga.us)

**Location:** 5520 White Bluff Road, Savannah, GA 31403

Directions from Downtown: Bull St. south to White Bluff Rd. south (CAT Bus #4)



Mapquest.com

## Georgia Department of Labor – Vocational Rehabilitation (VR) Program

**Description:** The Vocational Rehabilitation (VR) program of the Georgia Department of Labor provides services to help persons with disabilities to obtain or maintain employment. For individuals who qualify, a plan of services will be developed with the customer based upon a needs assessment. Services are individualized, but may include vocational evaluations, job readiness services, job coaching, assistive work technology assessments, job placement assistance, financial help with post-secondary education, or other services. VR is a state-wide program with more than 50 offices.

**Eligibility Criteria:** Individual must have a mental or physical impairment that significantly impedes employment, but is able to work in the community with the provision of available services

Service Type	Partner Service Provider	Days	Hours
Job Readiness		Services based upon an individualized plan. Contact the office Monday – Friday, 8:00 a.m. to 5:00 p.m. to inquire about services.	
Job Placement			
Employment Retention			
Vocational Evaluation			
Other Services			

**Program Length:** Program length is individualized, but services terminate when the person has worked successfully for 90 days. Successful participants may be eligible for some post-employment services.

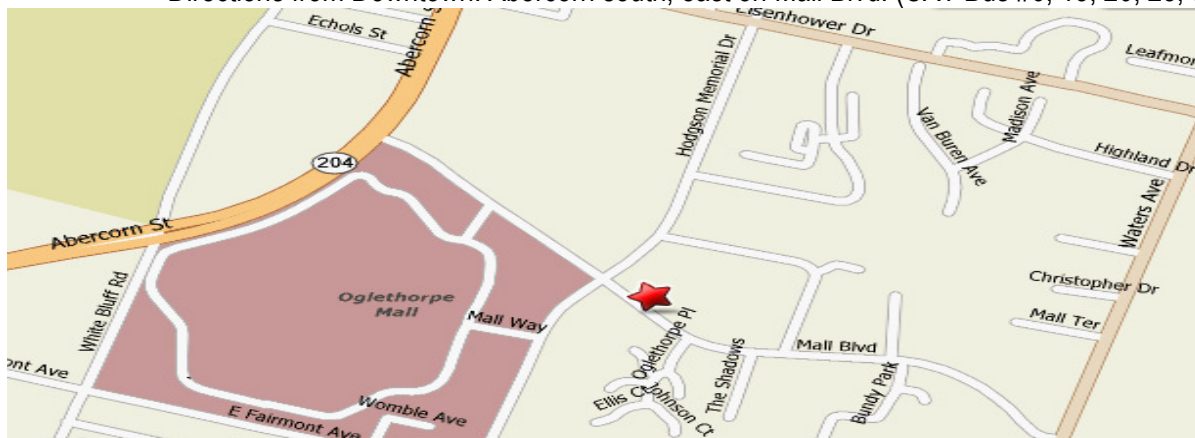
**Cost to Participant:** No cost

**Benefits or Supports:** Various support services may be available if needed to participate in a primary service. Financial need must be demonstrated to obtain certain services.

**Web site:** [www.dol.state.ga.us](http://www.dol.state.ga.us) or [www.vocrehabga.org](http://www.vocrehabga.org)

**For more information, contact:** Person on duty  
Tel: 912.356.2226  
E-mail: [rehab@dol.state.ga.us](mailto:rehab@dol.state.ga.us)

**Location:** 450 Mall Blvd., Suite B, Savannah, GA 31406  
Directions from Downtown: Abercorn south, east on Mall Blvd. (CAT Bus #6, 13, 20, 28, 31)



## Goodwill Industries of the Coastal Empire – Workforce Development Program

**Description:** Goodwill provides quality workforce development services beginning with the Vocational Evaluation Unit, fully equipped with psychometric testing and situational assessment. Work Adjustment training is provided in the Goodwill production facility and with the Community Business Partners. Goodwill provides job readiness training, which includes resume writing and interviewing skill development. Job coaching is available for those who need one-on-one job instruction. These services are complemented by job placement and follow-up. Goodwill's ADVANCE acquired brain injury program assists individuals with an acquired brain injury to return to a productive life.

**Eligibility Criteria:** Individuals age 16 and older; must have a documented disability or other barrier(s) to employment

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Vocational Evaluation		Monday – Friday	8:00 a.m. – 4:30 p.m. <b>By appointment only</b>
Work Adjustment Training			
Job Readiness Training			
Job Coaching			
Work Literacy			
Cognitive Retraining			
Independent Living and Mobility Training			
Personal & Social Adjustment			
Job Placement			

**Program Length:** Depends on participant progress

**Cost to Participant:** No cost

**Benefits or Supports:** Not applicable

**Web site:** [www.goodwillsavannahga.org](http://www.goodwillsavannahga.org)

**For more information, contact:**

Nicholas Pecone, Vice President

Tel: 912.354.6611, x. 108

E-mail: [npecone@goodwillsavannahga.org](mailto:npecone@goodwillsavannahga.org)

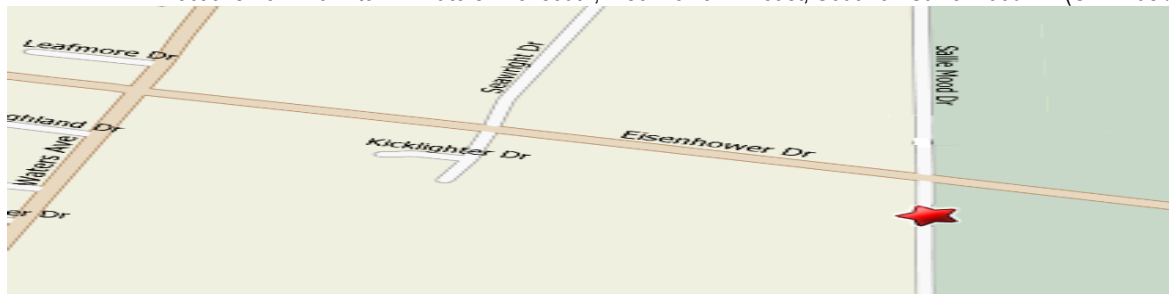
Brenda Pollen, Director

Tel: 912.354.6611, x. 110

E-mail: [bpollen@goodwillsavannahga.org](mailto:bpollen@goodwillsavannahga.org)

**Location:** 7220 Sallie Mood Drive, Savannah, GA 31406

Directions from Downtown: Waters Ave. south, Eisenhower Dr. east, South on Sallie Mood Dr. (CAT Bus #31)



Mapquest.com



## Housing Authority of Savannah – Neighborhood Resource Center

**Description:** The Housing Authority of Savannah's Neighborhood Resource Center, located at 1407 Wheaton Street in Savannah, is a state of the art facility dedicated to providing educational opportunities for the adult life-long learner in literacy, job training, and enrichment. All programs in the Housing Authority of Savannah Neighborhood Resource Center are free to the public. There are training rooms, conference rooms, and small group meeting rooms. The Center has a computer lab with free internet access that is available to the public for workforce and educational purposes only.

**Eligibility Criteria:** Everyone is eligible

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Job Readiness Counseling & Placement	Georgia Department of Labor*	Monday – Friday	9:00 a.m. – 12:00 noon <b>By appointment only</b>
Adult Literacy/GED	Savannah Technical College	Monday – Thursday	9:00 a.m. – 12:00 noon and 1:00 p.m. – 4:00 p.m.
Financial Education	City of Savannah Economic Development Department	4 <sup>th</sup> Friday of Each Month	9:00 a.m. – 12:00 noon
Job Skills – Clerical Skills Training	Goodwill Industries of the Coastal Empire	Tuesdays and Thursdays	1:00 p.m. – 3:00 p.m.
Community Computer Lab		Monday – Friday	3:00 p.m. – 4:30 p.m. <b>Only when classes are not in session</b>

*Note: Services are offered separately. All services are offered at 1407 Wheaton Street. \* DOL is not providing services on-site until further notice.*

**Program Length:** Programs offered year-round. Start dates vary.

**Cost to Participant:** No Cost

**Benefits or Supports:** Not applicable

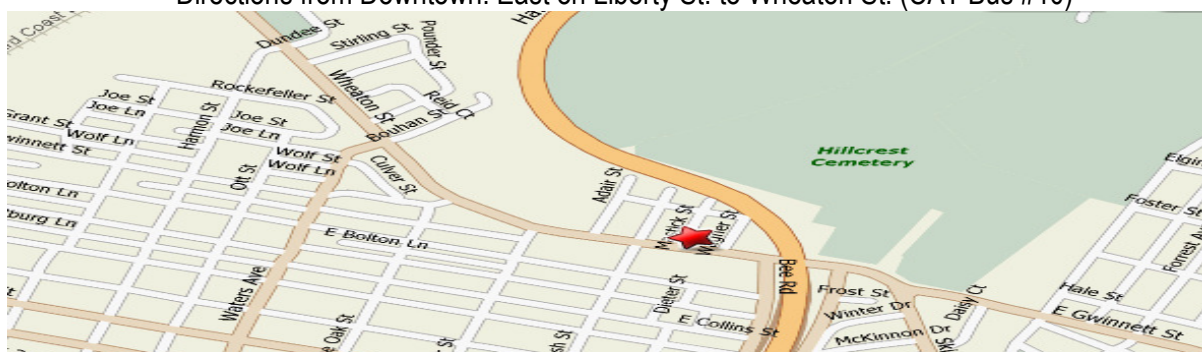
**Web site:** [www.savannahpha.com](http://www.savannahpha.com)

**For more information, contact:** Monifa Johnson, Neighborhood Services Coordinator

Tel: 912.232.4232, x.115

E-mail: [mjohnson@savannahpha.com](mailto:mjohnson@savannahpha.com)

**Location:** 1407 Wheaton Street, Savannah, GA 31404 (main entrance faces East Bolton St.)  
Directions from Downtown: East on Liberty St. to Wheaton St. (CAT Bus #10)



Mapquest.com

## Royce Learning Center – Adult & Community Education

**Description:** Adult & Community Education at Royce offers comprehensive adult education services including GED preparation, ASVAB prep, technical exam prep (i.e. CDL, EMT, police, technical school entrance exams), and basic literacy skills. Each adult works one-on-one with a trained volunteer to achieve individual literacy goals. There are classes available at Royce, Wesley Community Centers, and on Tybee Island.

**Eligibility Criteria:** Any person wishing to pursue adult education

<b>Service Type</b>	<b>Location</b>	<b>Days</b>	<b>Hours</b>
GED & Other Exam Preparation Assistance, Basic Literacy Skills	Royce Learning Center 4 Oglethorpe Professional Blvd	Tuesdays & Thursdays	9:00 a.m. – 11:00 a.m. 3:30 p.m. – 5:30 p.m. 5:30 p.m. – 7:30 p.m.
		Mondays & Wednesdays	5:00 p.m. – 7:00 p.m.
GED & Other Exam Preparation Assistance, Basic Literacy Skills	Wesley Community Center 1601 Drayton Street	Tuesdays & Thursdays	5:00 p.m. – 7:00 p.m.
GED & Other Exam Preparation Assistance, Basic Literacy Skills	Tybee Island School	Mondays & Wednesdays	6:00 p.m. – 8:00 p.m.

*Note: Services are provided at various locations. The primary location is at 4 Oglethorpe Professional Blvd.*

**Program Length:** Varies depending on individual's educational needs

**Cost to Participant:** Varies depending on individual's income (sliding scale)

**Benefits or Supports:** Child care is offered at the Wesley Community Center and Tybee Island sites. Snacks and refreshments provided at all locations.

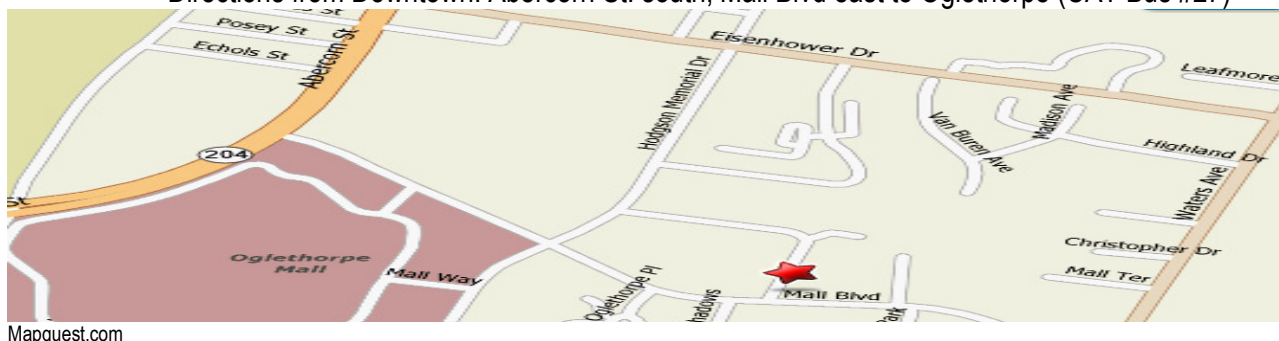
**Web site:** [www.roycelearningcenter.com](http://www.roycelearningcenter.com)

**For more information, contact:**

Khani Morgan, Program Coordinator  
Tel: 912.354.4047  
E-mail: [kmorgan@roycelc.com](mailto:kmorgan@roycelc.com)

Kathy Oakley, Asst. Program Coordinator  
Tel: 912.354.4047  
E-mail: [kaokley@roycelc.com](mailto:kaokley@roycelc.com)

**Location:** 4 Oglethorpe Professional Blvd., Savannah, GA 31406  
Directions from Downtown: Abercorn St. south, Mall Blvd east to Oglethorpe (CAT Bus #27)



Mapquest.com

## Savannah Baptist Center – Christian Women Job Corp

**Description:** The Christian Women Job Corp seeks to provide a Christian environment in which women in need are equipped and encouraged for new life and where they gain job skills for employment in order to enhance their lives and the lives of their families.

**Eligibility Criteria:** Women that live in the service area – zip codes 31401, 31404

<i><b>Service Type</b></i>	<i><b>Partner Service Provider</b></i>	<i><b>Days</b></i>	<i><b>Hours</b></i>
Job Skills		Wednesdays & Thursdays	Call for information
Employability/Life Skills			
<i>Note: Services not offered separately, but as part of the Christian Women Job Corp Program.</i>			

**Program Length:** 12-15 weeks (approx. 3 ½ months); program offered January – March and Sept. – November

**Cost to Participant:** No cost

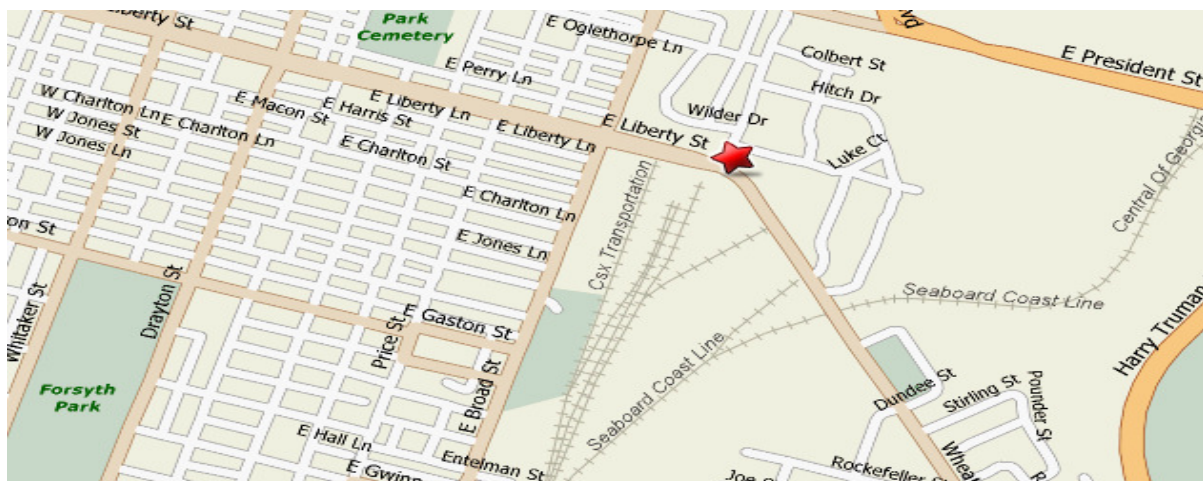
**Benefits or Supports:** Child care and transportation assistance available in some cases

**Web site:** Not applicable

**For more information, contact:** Susan Bragg, Site Coordinator  
Tel: 912.232.1033

Pearline Burns, Director  
Tel: 912.232.1033

**Location:** 704 Wheaton Street, Savannah, GA 31401  
Directions from Downtown: Liberty St. east where Liberty turns to Wheaton St. (CAT Bus #10, 27)



Mapquest.com

## Savannah Impact Program – Workforce Investment Act (WIA) Youth Program Services

**Description:** The Savannah Impact Program enrolls older and younger youth under community supervision in the WIA Program. SIP receives referrals from the Department of Juvenile Justice, Chatham County Juvenile Court, State Probation, and State Board of Pardons & Paroles. Additionally, youth expelled from the Savannah-Chatham County Public School System and walk-ins are screened for program placement.

**Eligibility Criteria:** Youth with appropriate documentation and permission

<i><b>Service Type</b></i>	<i><b>Partner Service Provider</b></i>	<i><b>Days</b></i>	<i><b>Hours</b></i>
GED Preparation Assistance	Savannah Technical College	Call for more information	
Job Readiness	Goodwill Industries		
Employability/Life Skills	Goodwill Industries		
Job Training & Work Experience	Goodwill Industries & Savannah Technical College		
Employment Retention/Career Development	Goodwill Industries		
<i>Note: Services based on individual program plan.</i>			

**Program Length:** Varies

**Cost to Participant:** No Cost

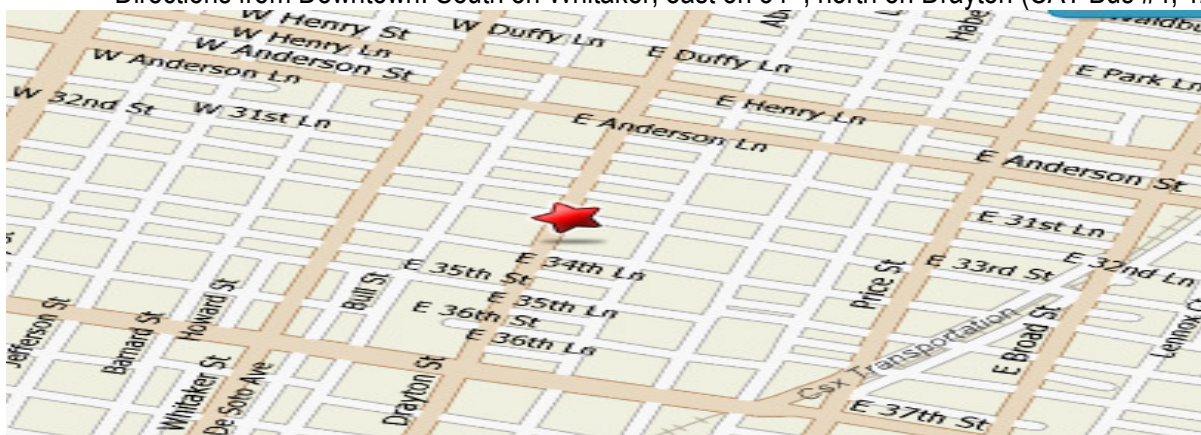
**Benefits or Supports:** Stipends available to those working to complete their GED (based on availability of funding)

**Web site:** <http://www.ci.savannah.ga.us>

**For more information, contact:** Demetra Butler  
Tel: 912.651.4350

**Location:** 1700 Drayton Street, Savannah, GA 31401

Directions from Downtown: South on Whitaker, east on 34<sup>th</sup>, north on Drayton (CAT Bus #4, 12)



Mapquest.com



## Savannah Technical College

**Description:** Savannah Technical College provides several workforce development programs.

1. Adult Education Program – GED preparation and testing, as well as Literacy and Adult Basic Education, is provided as a part of the Adult Education Program.
2. Job Placement & Readiness –a Career Services Center is available to future, current, and graduate students.
3. Employability/Life Skills – STC offers a class called “Interpersonal Relations & Professional Development,” a course that teaches people how to be employed. This class is required by many STC programs.
4. Job Training – for credit, professional, and continuing education all available at STC (including employer-sponsored training programs in field such as aviation and hospitality)
5. Employment Retention & Career Development – Through the Economic Development Division of STC, employers and employees can receive all levels of training.

**Eligibility Criteria:** Most programs require regular college admission (application, financial aid, transcripts, and a placement exam, if necessary). The Continuing Education courses do not require college admission for participation. For eligibility information regarding GED preparation, call the main office.

<b><i>Service Type</i></b>	<b><i>Partner Service Provider</i></b>	<b><i>Days</i></b>	<b><i>Hours</i></b>
GED Preparation		Call the main office at 912.443.5700 for information regarding schedule and location of programs	
Adult Education			
Job Placement & Readiness			
Employability/Life Skills			
Job Training			
Employment Retention & Career Development			
<i>Note: Cost, location, and schedule of programs vary. Contact Savannah Technical College for additional information.</i>			

**Program Length:** Varies

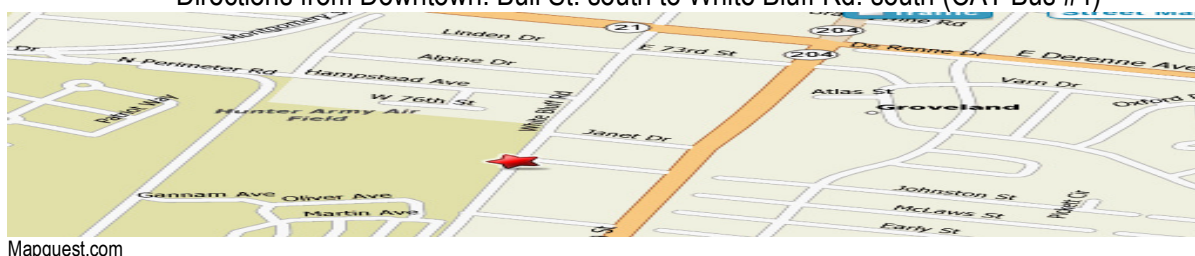
**Cost to Participant:** Visit the website at [www.savannahtech.edu](http://www.savannahtech.edu) for more information

**Benefits or Supports:** The Student Success Department offers assistance in applying for financial aid. Support for students self-identifying as “Special Populations” or “Disabilities” is available at the request of the student.

**Web site:** [www.savannahtech.edu](http://www.savannahtech.edu)

**For more information, contact:** Main Office  
Tel: 912.443.5700

**Location:** Savannah Campus: 5717 White Bluff Road, Savannah, GA 31405  
Directions from Downtown: Bull St. south to White Bluff Rd. south (CAT Bus #4)



Mapquest.com

## Savannah Technical College – Georgia Work Ready Initiative

**Description:** Georgia Work Ready was launched in August 2006 by Georgia governor Sonny Perdue and the Georgia Chamber of Commerce to improve the job training and marketability of Georgia's workforce, and drive future economic growth for the state. This workforce training initiative assesses the skills of Georgia's workers, determines valuable job training opportunities and assures companies that the state can provide a long-term, qualified labor supply. Through a voluntary workforce assessment system called Work Ready, the program measures the "real world" skills that employers believe are critical for job success today and mastering the innovative technologies tomorrow's jobs will require. Work Ready utilizes the nationally accredited Workkeys® assessment system developed by ACT to measure individual worker's skills in the areas of applied mathematics, reading for information, and locating information. Participating individuals then receive a Work Ready Certificate that indicates their level of work readiness based on their performance.

**Eligibility Criteria:** Georgia resident

<b>Service Type</b>	<b>Partner Service Provider</b>	<b>Days</b>	<b>Hours</b>
Work Ready Assessment	Savannah Technical College	Monday – Friday	8:00 a.m. – 5:00 p.m. <b>By appointment only</b>
Adult Basic Education: "Gap" Training	Savannah Technical College	Monday – Friday	8:00 a.m. – 5:00 p.m. <b>By appointment only</b>
<i>Note: All Savannah Technical College campuses (Savannah, Liberty, Effingham, and Crossroads) can provide Work Ready assessments. Assessments are scheduled by contacting the Savannah Technical College Work Ready hotline at 443-3014.</i>			

**Program Length:** Not applicable

**Cost to Participant:** No cost

**Benefits or Supports:** Not applicable

**Web site:** [www.gaworkready.org](http://www.gaworkready.org)

**For more information, contact:** Lisa Kuyk, Testing Center Director      Thomas Hines, Executive Director  
Tel: 912.443.3013      Tel: 912.443.3392  
E-mail: [lisakuyk@savannahtech.edu](mailto:lisakuyk@savannahtech.edu)      E-mail: [thines@savannahtech.edu](mailto:thines@savannahtech.edu)

**Location:** 190 Crossroads Parkway, Savannah, GA 31407  
Directions from Downtown: 95-N to exit 104 towards airport, left on Crossroads Pkwy.



## Social Apostolate – Employment Support Services

**Description:** Social Apostolate assists individuals in obtaining birth certificates from any of the 50 states, Georgia picture identification, special work clothes, and transportation assistance until the individual's first paycheck.

**Eligibility Criteria:** Persons with low income. For bus tickets/gas voucher, one needs proof of employment. For a gas voucher, one needs proof of driver's license and insurance.

Service Type	Partner Service Provider	Days	Hours
Employment Support Services		Tuesday – Friday	10:00 a.m. – 3:00 p.m. By appointment only

**Program Length:** Not applicable

**Cost to Participant:** No Cost

**Benefits or Supports:** See above description

**Web site:** Not applicable

**For more information, contact:** Latacia Avila, Program Director  
Tel: 912.233.1877

Sister Pauline O'Brien  
Tel: 912.233.1877  
E-mail: [socapsa@aol.com](mailto:socapsa@aol.com)

**Location:** 502 E. Liberty St, Savannah, GA 31401  
Directions from Downtown: South on Whitaker St., East on Liberty (CAT Bus #31)



Mapquest.com



## St. Mary's Community Center

**Description:** St. Mary's Community Center is a community outreach initiative of St. Joseph's/Candler. The center serves the Cuyler-Brownsville neighborhood, a struggling African-American community with a rich history and strong community spirit. The center strives to work alongside neighborhood residents to improve their quality of life through assistance in three major areas: education/job training, children's services, and health services.

**Eligibility Criteria:** Low income persons with a desire to obtain help, the ability to be committed, and the willingness to put forth the effort to help themselves

Service Type	Partner Service Provider	Days	Hours
GED Preparation; Adult Basic Education/Literacy		Monday – Friday Monday – Thursday	9:00 a.m. – 12:00 noon 1:00 p.m. – 4:00 p.m.
Job Placement/Searching	Department of Labor*	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays of the month	1:00 p.m. – 4:00 p.m. <b>By appointment only</b>
Job Training	Step Up Savannah Construction Apprenticeship Program	Contact Tara Sinclair at 604-9574	5:30 p.m. – 7:30 p.m.
Job Readiness		St. Mary's has a Workforce Coach that will provide Individual Advancement & Motivation Plans. By referral from St. Mary's Community Center staff only. <b>By appointment only.</b>	
Employability/Life Skills	To be announced – may offer a class in the future		

*\*Note: DOL is not providing on-site services until further notice.*

**Program Length:** Services are ongoing throughout the year

**Cost to Participant:** No cost

**Benefits or Supports:** Individuals may qualify for bus tickets, counseling services, health center, eye clinic, free income tax preparation, pre-school and after-school programs, assistance with food stamp applications

**Web site:** <http://www.sjchs.org/1969.cfm>

**For more information, contact:** Shenita Ferguson, Workforce Coordinator  
Tel: 912.447.0578  
E-mail: fergusonsh@sjchs.org

**Location:** 812 W. 36<sup>th</sup> Street, Savannah, GA 31415  
Directions from Downtown: 37<sup>th</sup> St. west, right on Harden St. (CAT Bus #17)



Mapquest.com

## Telamon Corporation – Project PLAY (Providing Leadership & Academics for Youth)

**Description:** Telamon's Youth Program is specifically designed for at-risk youth. The youth program is funded by the U.S. Department of Labor under the Workforce Investment Act. The program serves youth, ages 14-21, who are either in school or out of school. The purpose is to provide an effective and comprehensive array of educational opportunities, employment skills, and life enhancement activities. These activities will contribute to the youths' success in school, economic stability, and their development into productive members of society.

**Eligibility Criteria:** Must be between the ages of 14-21. Must be from a low-income household. Must meet one or more of the following requirements: deficient in basic literacy skills; a school drop-out; be homeless, a runaway, or foster child; pregnant or a parent; an offender; an individual who requires additional assistance to complete an educational program, or secure and hold employment.

<b><i>Service Type</i></b>	<b><i>Partner Service Provider</i></b>	<b><i>Days</i></b>	<b><i>Hours</i></b>
Job Training	Call for information		
Alternative Education			
Assistance with Study/Skills; Tutoring			
Counseling			
Summer Employment			
Occupational Skills Training			
Leadership Skills			
GED Preparation Assistance			
<i>Note: Many services are provided off-site.</i>			

**Program Length:** Varies

**Cost to Participant:** No cost

**Benefits or Supports:** Enrolled clients are eligible to receive supportive services, depending upon funding availability (i.e., bus tickets, child care assistance, tuition assistance).

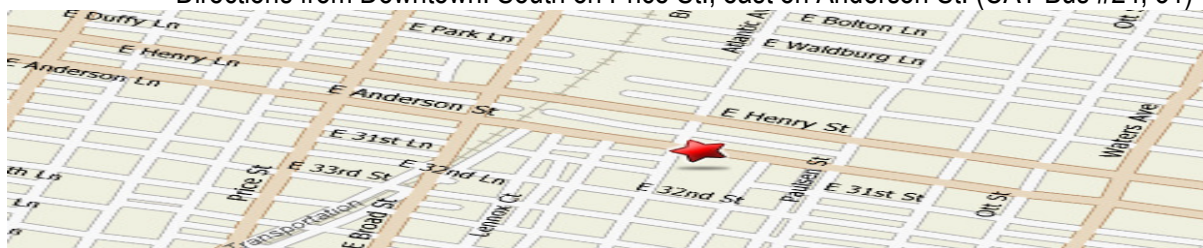
**Web site:** <http://www.telamon.org>

**For more information, contact:** Germany Chambliss, Youth Program Specialist

Tel: 912.651.6815

E-mail: [gchambliss@telamon.org](mailto:gchambliss@telamon.org)

**Location:** 705 E. Anderson Street, Savannah, GA 31406  
Directions from Downtown: South on Price St., east on Anderson St. (CAT Bus #24, 31)



Mapquest.com

## Union Mission Inc. – Employment & Training Center (ETC)

**Description:** ETC is a program designed to provide supportive employment services and work training to the sheltered homeless population in Savannah. This one stop service center allows clients to meet a number of service needs at one location. These services include employment readiness, onsite Department of Labor representative, computer and phone use, GED preparation and testing, use of mailing address, onsite Department of Family and Children Services representative, and transportation and child care assistance.

**Eligibility Criteria:** ETC serves the sheltered homeless by referral, and those seeking work training and GED preparation.

Service Type	Partner Service Provider	Days	Hours
Employment Placement		Tuesday – Thursday	8:30 a.m. – 4:00 p.m.
Job Search Assistance		Thursdays	2:00 p.m. – 4:00 p.m.
GED Preparation		Tuesday – Thursday	9:30 a.m. – 11:30 a.m. 2:00 p.m. – 5:00 p.m.
Phone & Computer Use		Monday – Friday	8:30 a.m. – 12:00 noon 1:00 p.m. – 5:00 p.m.
Job Training (Starfish Café)	Savannah Technical College	Call for information	
Employability/Life Skills			

**Program Length:** The Starfish Café culinary arts training program is 14 weeks; other services are continuous throughout the year

**Cost to Participant:** No cost

**Benefits or Supports:** Bus tickets and child care assistance for those who qualify

**Web site:** [www.unionmission.org](http://www.unionmission.org)

**For more information, contact:**

Ayana Eady, Vice President  
Tel: 912.234.0525, x. 106  
E-mail: [aeady@unionmission.org](mailto:aeady@unionmission.org)

Stacey Murray, Program Director  
Tel: 912.234.0525, x. 113  
E-mail: [smurray@unionmission.org](mailto:smurray@unionmission.org)

**Location:** 711 E. Broad Street, Savannah, GA 31401  
Directions from Downtown: East on Gwinnett St. to E. Broad St. (CAT Bus # 24, 31)



Mapquest.com



## Appendix A

	GED Preparation Assistance	Job Placement	Job Readiness	Employability/Life Skills	Job Training	Literacy/Adult Basic Education	Computer Skills Training	Employment Retention/Career Development	Transitional Employment	Employment Support Services
America's Second Harvest	x		x	x	x	x				x
A Working Woman in Need, Inc.			x	x			x	x		x
Chatham County Department Family and Children Services – Food Stamp Program					x	x				x
Coastal Center for Developmental Services					x				x	x
Construction Apprentice Program			x	x	x					x
Eastside Concerned Citizens, Inc.		x	x	x	x					x
Experience Works – Senior Community Service Employment Program		x	x		x		x	x	x	x
Georgia Department of Labor – Savannah Career Center		x	x	x	x			x		x
Georgia Department of Labor – Vocational Rehabilitation (VR) Program		x	x					x		x
Goodwill Industries of the Coastal Empire – Workforce Development Program		x	x	x	x			x	x	
Housing Authority of Savannah – Neighborhood Resource Center	x	x	x			x	x			
Royce Learning Center	x					x				
Savannah Baptist Center – Christian Women Job Corp			x	x						x
Savannah Impact Program – WIA Youth Program Services	x		x	x	x			x		x
Savannah Technical College	x	x	x	x	x	x	x	x		x
Savannah Technical College – Georgia Work Ready Initiative			x			x				
Social Apostolate – Employment Support Services										x
St. Mary's Community Center	x	x			x	x				x
Union Mission Inc. – Employment & Training Center (ETC)	x	x	x	x	x	x		x	x	x
Wesley Community Centers of Savannah, Inc. – Wesley's Women Center	x			x		x	x			x



# Service Provider Map

